

Vacancy at the German Jordanian University in Amman, Campus Madaba, Jordan

The German Jordanian University (GJU) is a public Jordanian university that is based on the model of German Universities of Applied Sciences. It was established in 2005 upon an agreement between the German and Jordanian governments. At present, approximately 4,500 students are enrolled at GJU. All GJU bachelor students spend one year of their studies in Germany, for which they receive professional, linguistic, and cultural preparation in the first three years. The "German Dimension" therefore plays a central role in all courses of study.

For the Federal Government and the Federal Ministry of Education and Research in Germany, GJU is one of their most important international higher education projects, which is funded by the German Academic Exchange Service (DAAD) as part of the program "Transnational Education – Promotion of Binational Universities". The University of Applied Sciences Magdeburg-Stendal is the project-governing university in Germany. It has established a project office, which works closely with GJU.

At the International Affairs Department (IAD) at GJU in Amman, Campus Madaba, the following position is vacant (starting as soon as possible)

German Partner Acquisitor

Job Tasks:

- Acquisition of new German universities to enlarge the GJU Network
- Maintain regular communication and contact with the German universities through their International Offices
- Drafting and reviewing Memorandums of Understanding between GJU and German universities
- Update regularly the German partner status, information, and contact details
- Communication with the GJU schools and departments
- Participation in GJU activities such as GJU Open Day, German/International Week, and other events & conferences
- Perform other tasks as requested by the Director or Assistant Director of IAD

Qualifications:

- Bachelor's Degree minimum, master's preferred
- Work experience at a German university and/or a university abroad or in international organizations of at least one year
- Native in German & fluent in English language, Arabic is an advantage
- Secure use of MS Office programs
- High organizational talent & concise and structured work
- Excellent communication skills
- Diplomatic skills and appropriate conduct in contact with high-level stakeholders
- Confident and cultivated appearance
- Intercultural competence and resilience
- Willingness to participate in events
- Negotiation skills

Remuneration for the position:

The position is remunerated at GJU with a local salary. In addition, EU citizens receive a DAAD top-up, which is contractually agreed upon with the University of Applied Sciences Magdeburg-Stendal as the project-governing German institution.

Application Deadline: 25 November 2024

Application: Please send your application in English (cover letter, CV, certificates) as one PDF file to:

International Affairs Department:

Dr. Jennifer Gronau: IAD.director@gju.edu.jo
Ms. Humda Qamar: Humda.qamar@gju.edu.jo

and cc the

Human Resources Department:

HRD.Director@gju.edu.jo
Taqwa.Sawareh@gju.edu.jo